

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting  
Keystone High School  
580 Opportunity Way  
LaGrange, Ohio 44050

## **REGULAR MEETING**

February 15, 2022

6:00 p.m.

### **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

#### **I. CALL TO ORDER BY PRESIDENT**

##### **A. ROLL CALL:**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

##### **B. PLEDGE OF ALLEGIANCE**

#### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

##### **A. APPROVE AGENDA AS PRESENTED**

##### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

##### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **III. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of the Special Meeting on January 7, 2022, and the Work Session Meeting on February 1, 2022. The minutes were distributed as required by law and, shall be approved as presented. Also, the reading of the minutes of the Tax Budget Hearing, Organizational Meeting and the Regular Meeting on January 10, 2022. The minutes were distributed as required by law and, shall be approved as presented with corrections.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **IV. AUDIENCE PARTICIPATION**

##### **A. RECOGNITION AND HEARING OF VISITORS**

*(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

##### **B. INPUT FROM STAFF**

##### **C. PRESENTATION BY JACOB ALFERIO AND ANGELA SIWIK – KES UPDATES**

#### **V. CURRICULUM CORNER**

**Amanda Goran**, Director of Curriculum and Instruction

- Third Grade Reading Guarantee Updates

#### **VI. SPED SPOTLIGHT**

**Kristen Campbell**, Director of Pupil Services

- Sped Profile

#### **VII. FINANCIAL REPORT BY TREASURER/CFO**

##### **A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for January 2022, as presented.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

##### **A. EMPLOYMENT OF PERSONNEL**

###### **1. APPROVE CLASSIFIED CONTINUING CONTRACT**

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Jessica Misconish – KES Special Needs Paraprofessional – effective 2/25/2022

**2. ACCEPT RESIGNATION**

The Superintendent recommends accepting the resignation of the following individual:

- a. Kathryn Ryan – KES Cashier/Cafeteria Worker – effective end of day 2/17/2022

**3. EMPLOY 2021-2022 HOMEBOUND INSTRUCTION TUTOR**

The Superintendent recommends employment of the following individual as homebound instruction tutor for the 2021-2022 school year commencing on July 1, 2021 through June 30, 2022 at tutor rate (currently \$28.00 per hour), per time sheet, on an as needed and approved basis.

- a. Shannon Heffernan – effective – 1/5/2022

**4. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR**

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Christopher Vondruska  
Bus Driver - \$14.63/hr. – effective 1/6/2022
- b. Kathryn Ryan  
Cafeteria - \$11.78/hr.

**5. EMPLOY PERMANENT SUBSTITUTE TEACHERS**

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Antonio Blanton – effective 1/13/2022 – Per Senate Bill 1 approved by Governor DeWine
- b. George Huffman – effective 1/25/2022 – Per Senate Bill 1 approved by Governor DeWine

**6. EMPLOY BLT PERSONNEL**

The Superintendent recommends employing the following individual as a member of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2021-2022 school year effective August 18, 2021 through May 27, 2022, to be paid from Title IIA:

**KMS BLT**

- a. Teresa Johnson

**7. EMPLOY 2021-2022 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individual for the positions and hourly rates as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2021-2022 school year:

- a. Tammy Toy – KMS Cleaner – Step 0 - \$11.03/hr. – effective 2/8/2022

**8. APPROVE TRANSFER**

The Superintendent recommends transferring the following individual for the 2021-2022 School Year:

- a. Wendy Montoney from KES Cleaner 5.0 hours a day to KMS Cleaner 5.0 hours a day effective 2/8/2022

**9. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Jeffrey Holzhauer- Head Varsity Track – Step 7- \$6,959.51
- b. Gregory Morgan – Assistant Varsity Track – Step 7 - \$4,326.18
- c. Lindsay Thut – Assistant Varsity Track – Step 2 - \$3,009.52
- d. Stephen Ody – Head MS Track – Step 7 - \$3,761.90
- e. Kevin Fox – Assistant MS Track – Step 7- \$3,009.52
- f. Jeffrey Ohl – Assistant MS Track – Step 7 - \$3,009.52
- g. Anna Saxton – Junior Varsity Softball – Step – 2 - \$3,009.52
- h. Richard Marcucci – Freshman Softball – 50% - Step 7 - \$1,974.99
- i. Bert Fitzgerald – Head Varsity Baseball – Step 7 - \$6,959.51
- j. Reginal Hetsler – Junior Varsity Baseball – Step 2 - \$3,009.52
- k. Justin Chaffins – Freshman Baseball – Step 1 - \$2,257.14
- l. Shannon Heffernan – OHSAA Site Manager – rate set by OHSAA

## **10. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individuals as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Jeffrey Sivec – Baseball
- b. Michelle Andujar – Softball
- c. Gina Gibson – Softball
- d. Isiah Kent – Track
- e. Scott Wargo – Track

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

## **IX. OTHER BUSINESS**

### **A. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations:

1. Beth Wolosz - \$10.00 to KHS Drama Club
2. Cyrstal Wright - \$20.00 to KHS Drama Club
3. Carolyn Hammett - \$40.00 to KHS Drama Club
4. Dani Carpenter - \$50.00 to KHS Drama Club
5. Marsha King – Trampoline, estimated value of \$50.00 to Keystone Local School District’s Special Education Department
6. Christopher & Patricia Neidert - \$50.00 to KHS Drama Club
7. Parada Junction - \$50.00 to KHS Drama Club
8. Amanda Smith - \$50.00 to KHS Drama Club
9. Caitlyn Hammett - \$60.00 to KHS Drama Club
10. Mary Kelley - \$100.00 to KHS Drama Club
11. David & Kristin Ross - \$100.00 to KHS Drama Club
12. Scott & Ava Thomas - \$100.00 to Mrs. Robinson’s Classroom
13. John Dobson - \$200.00 to Keystone Local Schools Bus Garage
14. Friends-N-Focus - \$464.00 towards the cost of a Merlin Mini Video Magnifier to Keystone Local Schools Special Education Department
15. Ohio Lions Foundation - \$2700.00 towards the cost of a Merlin Mini Video Magnifier to Keystone Local Schools Special Education Department

**B. APPROVE PARTNERSHIP WITH KENT STATE UNIVERSITY FOR DUAL ENROLLMENT**

The Superintendent recommends approving the Dual Enrollment Partnership with Kent State University as presented effective July 1, 2022 through June 30, 2023.

**C. APPROVE RIPCHO STUDIO, INC. AGREEMENT**

The Treasurer/CFO recommends approval of an agreement with Ripcho Studio, Inc. for school pictures for the 2022-2023 school year as presented.

**D. APPROVE PARTNERSHIP WITH CUYAHOGA COMMUNITY COLLEGE DISTRICT FOR COLLEGE CREDIT PLUS PROGRAM**

The Superintendent recommends approving the College Credit Plus Program with Cuyahoga Community College District effective January 15, 2022 through June 30, 2023 as presented.

**E. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN COLLEGE NOW GREATER CLEVELAND AND KEYSTONE HIGH SCHOOL**

The Superintendent recommends approving the Memorandum of Understanding Between College Now Greater Cleveland and Keystone High School effective January 15, 2022 through January 14, 2023 as presented.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**F. ADOPT RESOLUTION – APPROVE CONTINUED MEMBERSHIP IN THE OHSAA FOR THE 2022-2023 SCHOOL YEAR**

The Superintendent recommends adoption of the following resolution:

**AUTHORIZING 2022-2023 MEMBERSHIP IN THE OHIO HIGH SCHOOL ATHLETIC ASSOCIATION**

**WHEREAS**, Keystone Local School District, District IRN number: 48165 of 531 Opportunity Way, LaGrange, 44050, Lorain County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

**WHEREAS**, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD** that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum Requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

**BE IT FURTHER RESOLVED** that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be primary enforcers of the OHSSA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Moved by \_\_\_\_\_ second by \_\_\_\_\_ to approve the above resolution.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

**ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

**A. Future BOE Meetings @ 6:00 P.M.**

1. Monday, March 14, 2022 – Regular Meeting – KHS Conference Room
1. Thursday, April 21, 2022 – Regular Meeting – KHS Conference Room
2. Monday, May 16, 2022 – Regular Meeting – KHS Conference Room

**B. Policies and Regulations – First Reading**

1. IGDJA – Attachment A
2. IKF
3. KL
4. KLB
5. KLB-E
6. KLD
7. KLD-R

**X. OTHER BUSINESS TO COME BEFORE THE BOARD**

**A. ADMINISTRATIVE REPORTS**

**B. SUPERINTENDENT COMMITTEE REPORTS**

1. Jennifer Maiden: Legislative Liaison, Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Buildings & Grounds, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
6. Patricia Wakefield: Board Policy & Wellness

**C. COMMENTS/CONCERNS**

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*



## **XI. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

## **XII. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Regular Meeting.  
(Time: \_\_\_\_\_)

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

Book	Policy Manual
Section	Section I: Instruction
Title	Random Drug Testing
Code	IGDJA
Status	Active
Adopted	November 16, 2015
Last Revised	February __, 2022

### **Random Drug Testing**

The Keystone Local School District Board of Education (“Board of Education” or “Board”) desires to implement a Random Drug Testing policy to promote the health, safety and welfare of students within the District. This policy reflects the commitment of the Board and the community to establishing a truly drug and alcohol-free school environment. This policy applies to all of the following students in grades 9-12:

1. student athletes; and
2. students participating in one or more extracurricular/co-curricular activities.

The program does not affect the current policies, practices, or rights of the Board regarding student drug and/or alcohol possession or use, where reasonable suspicion is established by means other than drug and/or alcohol testing through this policy.

Although students risk the loss of the above-named privileges, no student will be suspended or expelled from school as a result of a certified positive test conducted by the District under this policy. The results of random drug tests will not be documented in any student’s academic records. Such results will not be disclosed to criminal or juvenile authorities unless otherwise required by law.

## **Purposes of this Policy Shall Be:**

1. To provide a healthy and safe environment to all students to which this policy applies.
2. To discourage all students from using drugs and alcohol.
3. To provide students with the opportunity to become leaders in the student body for a drug and alcohol-free school.
4. To provide solutions for the student who does use drugs and alcohol.
5. To encourage students to remain drug and alcohol free.

All students and parents/guardians/custodians must sign an “Informed Consent Agreement” for drug testing in order to be eligible for the above-named privileges. Once a signed form is on file with the District, it remains valid for all privileged activities while the student remains enrolled at the District.

The principal/designee will make all final decisions regarding any drug testing issues within his/her building.

## **Definitions**

### **Student Athlete**

Any student in grades 9-12 participating in a District athletic program and/or contests under the control and jurisdiction of the Board and/or the Ohio High School Athletic Association (OHSAA). This policy also includes cheerleaders and other club sports that are approved by the Board.

### **Extracurricular/Co-curricular Activities**

Any student in grades 9-12 participating in a club, group, student organization and/or activity that is Board-approved that does not involve a grade.

## **Drug Testing Effectivity Periods**

### **Student Athletes**

In-season start dates will begin as published by the OHSAA or sanctioning organization and continue until the completion of the awards program for that sport for the District. There are three athletic seasons: fall, winter, spring. A participant whose activity is not in-season at the time of the participant's violation of this code shall be considered an off-season participant. Students may be tested during the off-season. A student is not considered an "off-season" athlete until they have been a member of an interscholastic sport.

### **Extracurricular/Co-curricular Activities**

In-season extracurricular/co-curricular activities for an elected or appointed position begins with election/appointment through the expiration of the term of the office/season/activity. In-season extracurricular/co-curricular activities for all other clubs, groups, student organizations and/or activities begins with the first meeting through the end of the school year, including all activities scheduled during summer.

### **Random Selection**

A system of selecting eligible students for drug and alcohol testing in which each eligible student shall have a fair and equitable chance of being selected each time selections are required.

### **Illegal/Illicit Drugs**

Nicotine (tobacco), marijuana, LSD, amphetamines, methamphetamine's, methadone, anabolic steroids, methaqualone, barbiturates, benzodiazepines (Valium), opiates, cocaine, propoxyphene (Darvon), MD/MA (ecstasy), phencyclidine, tricyclic, buprenorphine, oxycodone, and/or any substances included in 21 U.S.C. 802(6). This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer.

## **Alcohol**

Any intoxicating liquor, beer, wine, mixed beverage, or malt liquor beverage as defined in the Ohio Revised Code Section 4301.01. The term “alcoholic beverage” includes any liquid or substance, such as “near beer” which contains alcohol in any proportion or percentage. The term “alcoholic beverage” does not include a substance used for medical purposes in accordance with directions for use provided in a prescription or by the manufacturer and in accordance with District policy and rules related to the use of prescription and non-prescription drugs, provided the substance is a) authorized by a medical prescription from a licensed physician and kept in the original container, which shall state the student’s name and directions for use or b) an over-the-counter medicine.

### **Types of Testing**

#### **1. Team/Group Testing**

At the beginning of each season, all students will submit to drug and alcohol testing. This testing will be completed within the first two weeks of the season on a specified date and time. The collection process will take place on Board property or at a Board-approved testing facility. The head coach is responsible for ensuring that all student athletes and their parent/guardian/custodian properly sign the Informed Consent Agreement prior to testing. The principal/designee is responsible for ensuring that all other eligible students and their parent/guardian/custodian properly sign the Informed Consent Agreement prior to testing. Any student moving into the District shall be tested prior to the time he/she joins the team and/or club, group, student organization and/or activity.

#### **2. Random Testing**

Random testing shall be done throughout the drug testing effectivity periods. Each group of eligible students may have up to 20% of its eligible students tested per random selection. A student may be tested more than once per drug testing effectivity period. In the event of a positive result, the specimen will be sent to a laboratory for confirmation of results and a certified medical review officer will determine the results.

##### **A. Random selection of eligible students:**

The principal/designee will use a system to ensure that students are selected in a random fashion. This system may include computer-generated random numbers or names or by pulling numbers from a pool of numbers equal to the number of eligible students.

**B. Scheduling of random testing:**

Random testing will be unannounced. The day and date will be selected by the building administrators. Random testing may be done weekly.

**“Opt In” Student Drug Testing Program**

Parents/Guardians/Custodians that have students who are not involved in extracurricular/co-curricular activities or athletics may have their students participate in the drug testing program at the expense of the Board. Interested parents/guardians/custodians should contact the principal/designee for additional information.

**Reasonable Suspicion Testing**

School officials will have the right to have a student tested for use of drugs and/or alcohol when there is the “reasonable suspicion.” This applies to all student-athletes, all students participating in extracurricular/co-curricular activities and all student drivers and/or those with parking privileges.

**Refusal to Test**

Refusal to submit to a random or reasonable suspicion test will constitute a violation of this policy and will be treated as a positive test result.

**Collection Process (Urine Screens)**

The student will be notified to report to the collection site. A specimen from the student will be collected as follows and all students must follow this process:

1. All students must have a picture ID or be identified by the principal/designee. No exceptions will be allowed.
2. Drug testing area must be secured during the testing.
3. Only lab technicians, designated District administrators and students will be present in the drug testing area.
4. Privacy must be kept for all students.

5. The principal/designee is responsible for ensuring that all of the forms are completed and signed by both parent/guardian/custodian and student. No student is to enter the collection site until forms and proper ID are completed.
6. When students arrive and cannot give a sample, they will need to start drinking water, pop or juice.
7. No bags, backpacks, purses, cups, containers or drinks will be allowed to enter the collection area. All coats, vests, jackets, sweaters, hats, scarves or baggy clothing must be removed before entering the collection site. Only pants and t-shirts or dresses may be worn in the collection area. Any infringement of the rules will result in the student taking the test over.
8. Students processed by the lab technician who cannot produce a sample will be kept in a secured area to wait until they can test. If they leave this area, they will not be allowed to test and this will be considered a “refusal to test.”
9. Students will be asked to hold out their hands and a sanitizer will be put on their hands or will wash hands with water. The bathroom personnel will add a dye to the toilet.
10. Students will be asked to urinate directly into the collection cup given to them by the lab personnel. The lab technician will stand outside the stall and listen for normal sounds of urination.
11. The lab checks every sample for adulterations, such as additives that the student drinks or adds to his/her urine to change the sample. Any and all adulterations of the specimen will be detected and subject to second violation consequences. A retest will be required within 24 hours.
12. Any suspicion of tampering with the sample will be brought to the tester’s attention. The sample will be screened or sent to the lab for immediate confirmation of tampering. If tampering is confirmed, the student will be subject to second violation consequences. A retest will be required within 24 hours.
13. The sample must be taken in one attempt and be at least 30 ml in size. The student must hand the cup to the lab technician.
14. Students are not to flush the toilets or urinals. In the event that a student flushes the toilet, he/she will be required to give a new sample immediately or the sample will be invalid.

15. With student watching, the lab technician will recap the sample and hand it to the student who must then return it to the intake technician. In the event that the student does not hand the cup directly to the intake technician, the sample is invalid and a new sample must be taken. If the student leaves the collection area or has contact with anyone, the sample will be invalid and the student will have to give another sample.

This collection procedure is subject to change because of procedural requirements by the testing agency. The Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency. When using rapid screens, all non-negative screens will be sent out with a chain of custody to a certified laboratory for confirmation. A certified medical review officer will verify the positive test.

Any student that tests positive will have to be tested weekly for the term of a five-week program with drug counseling at the expense of the student and/or parent/custodian/guardian. Testing will be done by Great Lakes Biomedical only so long as this is the company the Board selects.

### **Results of a Positive Test**

Any positive urine alcohol and/or drug test results will be made known to the building administrator, who in turn will notify the parents/guardians/custodians and student.

### **If a Positive Test Occurs:**

1. The First Violation

For the first positive result or refusal to test, the student will be required to submit to five follow-up drug tests within twelve months at the student and/or parent/custodian/guardian's expense. The testing dates will be determined by the principal/designee and testing will be completed by the District's drug testing company. During and after this period, the student will also be subject to random drug testing/reasonable suspicion testing in accordance with this policy. Should the student complete the twelve-month period without an additional positive test or refusal to test, no sanction will be imposed against that student. Should the student have another positive test or a refusal to test at any point during his/her secondary school career (Grades 9-12), said positive test or refusal to test will be treated as a second violation and subject to the sanctions below.



## 2. The Second Violation

For the second positive test result or refusal to test, the student will be given the option of either (A) or (B) below:

- A. The student will have to make an appointment with a certified chemical dependency counselor (or at an agency certified by the Ohio Department of Health and Human Services and/or the Ohio Department of Alcohol and Drug Addiction Services) for chemical dependency assessment and then follow the recommendations of the counselor. The student and/or parent/guardian/ custodian is responsible for all expenses and for providing the building principal with documentation that the student completed all recommendations of the counselor.

The student will be denied participation for a minimum of 20% of the season.

The student's driving and/or parking privileges will be immediately revoked.

A student athlete who tests positive shall meet with the athletic director, head coach and a District administrator to determine reinstatement. A student who participates in an extracurricular/co-curricular activity shall meet with the club, group, student organization or activity's adviser(s) and a District administrator to determine reinstatement. A student driver shall meet with the high school principal and another administrator to determine reinstatement of District driving and/or parking privileges. The student may be required, at the student and/or parent/guardian/custodian's expense, to submit to weekly or random testing for the remainder of the drug testing effectivity period. The student shall forfeit all leadership roles.

### **For Example:**

- i. Student Athletes: The student athlete will be denied participation in 20% of the current season, with any remaining percentage of the denial of participation applied to the next season of participation if needed. Note: The student may continue to practice with the team and sit with the team during home and away contests. The student may not wear a team uniform during this denial of participation.

- ii. Extracurricular/Co-curricular Activities: The student will be denied participation in 20% or 36 school days of all extracurricular/co-curricular activities, with any remaining percentage/days of denial of participation applied to the next season of participation if needed. Note: The student may not attend club meetings and/or participate in off-campus trips or special events. The student may not wear a uniform during this denial of participation.
- iii. Driving and Parking: The student will be denied 20% or 36 days of driving/parking privileges.
- iv. In order for participation and privileges to be reinstated after the 20% penalty, the student must agree to submit to five follow-up drug tests within six months at the student and/or parent/custodian/guardian's cost. The drug testing dates will be determined by the principal/designee.

B. Denial of all privileged activities for that school year.

### 3. The Third Violation

The student is denied participation for 50% of the season. A student athlete who tests positive shall meet with the athletic director, head coach and a District administrator to determine reinstatement. A student who participates in an extracurricular/co-curricular activity shall meet with the club, group, student organization or activity's adviser(s) and a District administrator to determine reinstatement. A student driver shall meet with the high school principal and another administrator to determine reinstatement of District driving and/or parking privileges. The student will be required, at the student and/or parent/guardian/ custodian's expense, to submit to weekly or random testing for the remainder of the current season. The student will have to make an appointment with a certified chemical dependency counselor (or at an agency certified by the Ohio Department of Health and Human Services and/or the Ohio Department of Alcohol and Drug Addiction Services) for chemical dependency assessment and then follow the recommendations of the counselor. The student and/or parent/guardian/custodian is responsible for all expenses and for providing the building principal with documentation that the student completed all recommendations of the counselor.

Failure to complete these requirements may result in permanent denial of participation in privileged activities during the student's career at Keystone High School.

#### 4. The Fourth Violation

The student may be permanently denied participation in athletics, extracurricular activities and District driving and/or parking privileges immediately. Violations are cumulative throughout the student's secondary school career.

Legal

ORC 3313.20

Cross References

IGD - Co-Curricular and Extracurricular Activities

IGDJ - Interscholastic Athletics

JFCH/JFCI - Alcohol Use by Students/Student Drug Abuse

JO - Student Records